

## Mayor &amp; Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-11909	2/23/09	CMO /CPDS		<b>Online Intake System</b> Assess the workload involved with setting up an online intake system for development applications <b>Status: work would involve at least 5 different depts. including IT, Fin, DPW, Forestry, CPDS. It is not feasible in foreseeable future until tracking system is improved or replaced. Will be researched in IT Strategic Plan. Considering online apps for some of the minor building permit applications. Report to M&amp;C in summer '10 on feasibility of accelerating this project.</b>	7/1/10
MC-18466	10/12/09	NRC	TWTW	<b>Karma Academy</b> Explore residents' interest in a buffer zone requirement for halfway home facilities. <b>Status : KHI removed all residents from the Karma Academy. Neighbors are interested in how Montgomery County will use the building in the future. City is communicating with Delegate Simmons office to arrange a meeting for Del. Simmons staff, County, City and neighborhood representatives to discuss the County's future use of the building. Karma no longer sending students there.</b>	6/1/10
MC-18479	11/23/09	DPW – T&T	E-mail	<b>Darnestown Sidewalk</b> Explore funding options for the sidewalk between Glenora Road and Dav Road <b>Status: The appropriate time to build the Glenora to Dav sidewalk is in conjunction with the sidewalk construction in front of the Kol Shalom property. A source of funds is still not clear. The City will continue to pursue County funds. Using City funds has become more difficult given the reduced speed camera revenues. Approved CIP sidewalk projects will be funded first.</b>	TBD
MC-18487	11/23/09	DPW	Agenda item	<b>Pleasant Road</b> Pursue option #2 and return to M&C with final recommendation <b>Status: Staff continues to negotiate with King Farm Associates and will return to M&amp;C with a recommendation.</b>	TBD
MC-18490	11/30/09	Legal	Agenda Item	<b>Public Hearing Procedures</b> Receive more input from the M&C on changes to public hearing procedures at a later date to be determined	TBD
MC-18498	12/7/09	Finance	TWTW	<b>Tax Duplication Report</b> Report back to M&C when report and County Executive recommendation is available <b>Status: On 4/30/10 the County Council's Management and Fiscal Policy Committee voted (3-0) in support of restoring the municipal tax duplication payment back to the 5% initial cut recommended by the County Executive. They rejected the staff recommendation to support the Co. Exec's revised recommendation of a 25% cut. The Committee is asking the funds to be restored is through the County Council's budget wish list. The full Council will discuss tax duplication on or after May 10.</b>	5/27/10
MC-18512	12/14/09	CPDS		<b>APFO review</b> Hold a worksession on the APFO.	M&C Agenda 7/12/10
MC-18516	1/25/10	CMO		<b>FOIA Request on VisArts</b> Receive copy of FOIA pertaining to financial performance of VisArts from Drew Powell and follow up. <b>Status: Mr. Powell reviewed VisArts information on April 8, and requested copies of some documents. These were provided on April 14. Mr. Powell provided a request for additional information, which is due on May 16.</b>	5/16/10

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MC-18548	3/15/10	Police	Email	<b>Ms. Hauge's son</b> Report results of Police investigation	TBD
MC-18551	3/15/10	R&P	TWTW	<b>Senior Recreation Activities</b> Share research on projections of use by baby boomers of traditional senior recreation activities	Week of 6/17/10
MC-18553	3/15/10	CPDS	Future Agenda item	<b>Proposed fee in lieu</b> Include four to five examples of how to calculate the proposed fee in lieu in the next Public Use Space / Fee in Lieu agenda item, including the option of employing a linear equation to eliminate the "threshold" effect. <b>Status: M&amp;C reviewed the staff recommendation on 3/15/10. Public hearing is scheduled for 6/7/10.</b>	6/7/10
MC-18556	3/22/10	REDI	CM Report	<b>Business Appreciation Week follow up survey</b> Distribute to ten participant businesses and include a question on how the City can better serve Rockville businesses. <b>Status: this question will be added to next year's Business Week interviews.</b>	April 2011
MC-18557	3/22/10	Legal / R&P	TWTW	<b>ADA requirements</b> Analyze ADA and determine if it requires the City to do more to make City programs more inclusive (not just accessible) <b>Status: Lexi McKenzie sent write up for review. After edits and sign off, will be forwarded to City Manager for inclusion in TWTW</b>	5/7/10
MC-18576	3/22/10	CMO	TWTW	<b>County Master Plan for Rockville Core Facilities</b> Check with Co. Exec office to find out what next step is to participate on his committee that will review the above <b>Status: The County is preparing a mission statement for the group. Upon receipt, staff will propose a representative group for M&amp;C review and comment.</b>	5/10/10
MC-18579	4/5/10	DPW / CMO	Environ. Commission meeting	<b>Tax Incentive Option</b> Chamber of Commerce and Environment Commission will work together to develop a framework to flesh out the tax incentive option <b>Status: The Chamber identified a member to take the lead on this effort and is recruiting additional volunteers to work with the Environment Commission.</b>	6/1/10
MC-18580	4/5/10	CPDS / DPW	Future agenda item	<b>Green Building Codes</b> Include the following in the next agenda item on Green Bldg. Code: A. Provide examples of home additions of various sizes to help determine appropriate threshold to require sprinkler systems. B. Consider an approach based on lot size or square footage of original structure. C. List any other threshold items that were not called out in the meeting. D. Send list of pipeline projects that would be grandfathered including: building permits, site plan applications, and special exceptions. E. Provide information that explains at what point in the development review process does state law consider a project to be vested. F. provide a memo, not via a future agenda item, explaining why the County continues to use the 50% removal of walls as its threshold for requiring sprinklers. Include why this type of system works for the County.	5/10/10

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				(adjusted from Senior Staff meeting of 4/20/10) G. Can residents submit an application for a project in which more research and information is required, and still be grandfathered under the current ordinance?	
MC-18537	4/12/10	R&P	Agenda item	<b>RedGate Proposals</b> Invite two groups who brought forward proposals to present to the M&C in public session – M&C Agenda 6/7/10 <b>Status: Notice of receipt of unsolicited proposals and invitation to other potentially interested parties is on the Purchasing page of the City's web site. Presentation of proposals is tentatively scheduled for June 7. Estimated completion date 6/7/10.</b> <b>Results – M&amp;C Agenda 6/14/10</b>	M&C Agenda 6/7/10  Results M&C Agenda 6/14/10
MC-18582	4/12/10	CPDS	Agenda item	<b>Department of Health and Human Services relocation</b> Draft letter to DHHS encouraging relocating their headquarters to King Farm site.	TBD
MC-18584	4/19/10	R&P	TWTW for first two bullets.  Remainder TBD	<b>Recreation and Parks Budget Worksession Follow-Up</b> <ul style="list-style-type: none"> <li>• Provide a copy of the Special Events sponsorship packet.</li> <li>• Send another letter to Shady Grove hospital asking them to replace the nurse at the Senior Center that used to provide blood pressure screening and other services to Senior members.</li> <li>• Provide a copy of swim center user data, especially total number of users, and resident/non-resident users.</li> <li>• Explore opportunities to survey people who visit facilities and attend events in Rockville to gather data relevant to attracting more visitors, shoppers, diners, etc. to Rockville.</li> <li>• Provide fee schedule options for improving cost recovery for adult sports, and how those fees compare to other providers' fees</li> <li>• Evaluate higher fees for the Civic Center complex in order to improve cost recovery</li> <li>• Bring back \$60,000 in skate park funding for M&amp;C consideration of the FY2011 operating budget</li> <li>• Provide a break down of expenditures and revenues for each facility in the facilities budget.</li> </ul>	Completed – in TWTW 5/5/10
MC-18585	4/19/10	CMO	Memo	<b>Chamber of Commerce</b> Obtain and analyze the Chamber's proposal for \$25,000 for Buy Rockville. <b>Status: Staff collected additional information from the Chamber and is preparing a memo.</b>	5/10/10
MC-18587	4/26/10	Clerk	E-mail	<b>M&amp;C Town Hall Meeting</b> Schedule a full M&C Town Hall meeting on a Monday in September 2010 – completed 5/4/10	9/27/10 location TBD
MC-18588	4/26/10	CPDS / Legal	Future agenda	<b>Zoning Ordinance</b> Provide review of Councilmember Pierzchala's comments on the ZO <b>Status: meeting with Councilmember Pierzchala and CPDS staff tentatively scheduled for May 13.</b>	5/13/10
MC-18589	4/27/10	Finance		<b>Follow up from Budget Worksession on Police, M&amp;C, City Clerk and City Attorney</b> Wish list items to bring back to M&C for consideration as part of the FY11 budget process: <ul style="list-style-type: none"> <li>• Code Enforcement Inspector position</li> <li>• Raise parking ticket charge to \$40 in TS garages</li> <li>• Charge for parking on Saturdays in TS</li> <li>• Funds for a consultant to assess City-wide document imaging system</li> </ul>	

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MC-18590	4/27/10	Finance		<b>Investment Performance of Pension Fund</b> Share quarterly report that will be available in May 2010	May 2010
MC-18591	4/26/10	R&P / Finance	TWTW	<b>REAP Program</b> Provide info on sources of funds for the program	Week of 5/3/10
MC-18592	5/3/10	CMO	TWTW Email Quarterly Reports	<b>Budget Worksession follow up:</b> <ul style="list-style-type: none"> <li>Assess the feasibility of web-based citizen survey options and impacts on survey validity and response rate</li> <li>Resend memo regarding on-air opportunities for M&amp;C</li> <li>Encourage REDI to develop private sector financial support for its ops</li> </ul>	5/4/10  Ongoing
MC-18593	5/3/10	Police / CPDS	TWTW M&C Agenda	<b>CPDS Budget Worksession follow up:</b> <ul style="list-style-type: none"> <li>Provide specifics on court ruling for 514 Carr Avenue</li> </ul> <b>Status: The court had ordered on March 16, 2010 that compliance be achieved in 60 days. This would have been until May 16, 2010. A review discovered that the property was sold on April 27, 2010 based upon the records. This means that the entire process would have to start again with the new owners and with permit approval by CPDS/ISD for construction. The case has concluded itself as a result of the sale not compliance.</b> <ul style="list-style-type: none"> <li>Identify options for addressing the problem of unfinished and abandoned construction projects.</li> </ul>	5/10/10
MC-18594	5/3/10	CMO	Rockville Reports	<b>Partnership between Chamber and Clean Current Energy</b> Include an article on the partnership between the Chamber and Clean Current Energy	Next issue
MC-18595	4/19/10	R&P	TWTW	<b>Recreation and Parks Budget Worksession Follow-Up</b> Consider the feasibility of an RFI soliciting ideas for the use of the King Farm Farmstead buildings, and hold a community Charette to discuss how the King Farm Farmstead buildings could be used.	6/7/10
MC-18596	4/27/10	Finance	TWTW	<b>CAP in FY11</b> Return with information showing the effect of full implementation of the CAP in FY11 on the fund balances of each fund. <b>Status: This was addressed at the 5/3/10 M&amp;C meeting. This entails the considerable effort of updating the 5-year forecasts. These updates can be done accurately only when adoption takes place, and will be ready by mid-June.</b>	mid June 2010
MC-18597	5/4/10	DPW/C MO  DPW	TWTW  TWTW Agenda item Agenda item	<b>Public Works Budget Worksession Follow-Up</b> <ul style="list-style-type: none"> <li>Assess the option of placing advertising on bus shelters in commercial areas.</li> <li>Provide information on a range of asphalt industry standards for street overlay frequency.</li> <li>Provide comparison data from other jurisdictions on asphalt replacement.</li> <li>Explore whether CSX has any responsibility to help fund bridge rehabilitation or replacement.</li> </ul>	7/1/10  TBD  5/10/10  5/10/10

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MC-18598	5/4/10	Finance  Finance/ DPW Finance/ R&P  Finance/ R&P  Finance/ R&P	Agenda item	<b>Budget Follow- Up Items</b> <ul style="list-style-type: none"> <li>• Increase funding for the streetlight CIP project.</li> <li>• Provide more detailed description of planned spending in FY11 on concrete repair and replacement CIP.</li> <li>• Clarify the project phases, timing, and funding for the Gude Drive Facility CIP project.</li> <li>• Add funding for Swim Center improvements in FY11 and consider funding design in FY11 and construction in FY12.</li> <li>• Provide Town Square parking revenue estimates for a \$1 per hour charge on evenings and Saturdays, and other fee options</li> </ul>	All due 5/10/10